To: Wolfe, Linda[Wolfe.Linda@epa.gov]
Cc: Daly, Carl[Daly.Carl@epa.gov]

From: Videtich, Callie

**Sent:** Tue 2/26/2013 2:43:44 PM

Subject: Fw: Action requested by noon February 26: Cos Region 8 Policy Update

Region 8 Policy Update February 26 2013.xlsx

Linda

I am out sick today. Am on my blackberry so am keeping fingers crossed that all is in order. Please contact carl if something is amiss.

Thanks Cal

From: Daly, Carl

**Sent:** Monday, February 25, 2013 5:14:10 PM

To: Videtich, Callie

Cc: Rothery, Deirdre; Jackson, Scott; Komp, Mark

Subject: RE: Action requested by noon February 26: Cos Region 8 Policy Update

Here are the CoS updates for this week:

Carl Daly

303-312-6416

From: Videtich, Callie

Sent: Monday, February 25, 2013 11:12 AM

To: Daly, Carl; Rothery, Deirdre; Jackson, Scott; Komp, Mark

Subject: FW: Action requested by noon February 26: Cos Region 8 Policy Update

Update to me please by 10 tomorrow morning. Please read directions carefully and highlight and delete/edit accordingly.

Thanks

From: Wolfe, Linda

Sent: Monday, February 25, 2013 9:28 AM

**To:** Cantor, Howard; DalSoglio, Julie; Dunlap, Bridget; Fay, Kate; Gaydosh, Mike; Hestmark, Martin; Logan, Paul; Shanahan, Mike; Sierra, Eddie; Smith, Paula; Stavnes, Sandra; Thomas, Deb; Videtich, Callie; Ward, W. Robert;

Watchman-Moore, Derrith; Wong, Judith Ce: Flavin, Kathi J.; MacDonald, Frances

Subject: Action requested by noon February 26: Cos Region 8 Policy Update

Please use the attached version for your updates.

I have removed the yellow highlights and red text from

this report, for your ease in updating.

Reminder of procedures: please prepare the current week's

report:

- 1. add yellow highlights to each box where you have text changes
- 2. mark <u>all</u> text changes [only the changed text, not the entire

section] in red ... this will help me figure out what changes have

been made when I receive updates in one item from two organizations.

- 3. please strikeout text you would like removed.
- 4. if the date has changed, please reposition the item so that it is in

chronological order.

## lw

Linda Wolfe, Executive Secretary

Office of the Regional Administrator (8RA)

USEPA Region 8, 1595 Wynkoop Street

Denver, CO 80202-1129

Phone: 303.312.6162 FAX: 303.312.6882

Hours: 6:30 a.m. - 4:00 p.m. Mountain Standard Time (MST)